

Children and Young People Scrutiny Panel –Work Programme 2015/16

Meeting Date – 1st July 2015

Theme: Setting the work programme			
Item	Purpose/intended outcome	Responsible officer/Member Topic Lead	External Witnesses/Representatives in attendance
Elected Member & Departmental Portfolio Priorities	Outlining the portfolio priorities of Cabinet Members and officers' service priorities for 2015-16 to inform discussion of the Panels work programme for 2015/16	Paul Ballatt/Yvette Stanley Cabinet Members – Cllrs Whelton and Martin	
Agreeing the Work Programme 2015/16	To agree work programme and consider: <ul style="list-style-type: none"> • How Panel will deliver its work programme throughout the year with a thematic approach. • appointing topic leads • how to get the best out of performance monitoring, • how shorter task groups will operate, opportunities for pre decision scrutiny • on-going monitoring of task group 	Cllr Katy Neep/Rebecca Redman	

	<ul style="list-style-type: none"> recommendations • Co-opted member positions. 		
Draft Final Report – Online Strategies in Schools Task Group	Panel to endorse report and recommendations for submission to Cabinet for consideration.	Rebecca Redman	
Performance Report	Discussion of proposed 'basket' of performance indicators for on-going monitoring	Paul Ballatt	

Meeting Date - 21st October 2015

Theme: Improving Health Outcomes for children and young people			
Item	Purpose/intended outcome	Responsible officer/Member Topic Lead	External Witnesses/Representatives in attendance
Looked after children and corporate parenting report	This is a standard item looking at services across the borough to support looked after children, pre and post-adoption.	Paul Ballatt	NHS Police
Annual report and business plan of Merton's Safeguarding Children Board	To enable the Panel to consider the work and performance of Merton's Safeguarding Children Board	Paul Ballatt	Invite Chair of MSCB and partner agencies.
Update Report	Update on developments affecting	Paul Ballatt	

	CSF department since the last scrutiny meeting for information.		
Performance Report	Report on basket of indicators selected by Panel with commentary on areas of concern/underperformance. Members may wish to select areas for more in-depth scrutiny if there is persistent underperformance in a particular service/area.	Paul Ballatt	
Agree Scope: Housing and Health offer for care leavers and looked after children Task Group	Cross cutting review to be undertaken over 2/3 meetings. Key Lines of enquiry/membership: TBD The Task Group should report back to the Panel with a final report and recommendations at its March 2016 meeting.	TBD	
Agree Scope: Educational attainment for disabled children and young people Task Group	To establish a small task group to review one or two factors that influence educational attainment for disabled children and young people with a view to making recommendations. Key Lines of enquiry/membership:	TBD	

	TBD Task Group to report back to Panel at meeting in February 2016.		
Work programme	<ul style="list-style-type: none"> To consider any pre decision items on the Forward Plan that the Panel may wish to scrutinise and include in their work programme To agree the task group key lines of enquiry and areas of investigation for topic leads in preparation for the next meeting 	Rebecca Redman	

Special meeting – date to be determined.

Pre decision scrutiny – School Expansion Programme	To enable the Panel to comment at pre decision stage on revised proposals for the school expansion programme.	Paul Ballatt	
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Meeting Date – 3rd November 2015

Theme: Safeguarding/Corporate Parenting			
Item	Purpose/intended outcome	Responsible officer/Member Topic Lead	External Witnesses/Representatives in attendance

CSF Budget Proposals (Round 1)	To enable the Panel to comment on the budget proposals and any new or revised savings as part of the first round of the process for agreeing the councils budget and business plan.	Yvette Stanley/Zoe Church	
Executive Response and Action Plan – Online Strategies in Schools Task Group	To provide a response from Cabinet outlining which recommendations from the review have been agreed and how they will be implemented going forward.	TBD	
Update Report	Update on developments affecting CSF department since the last scrutiny meeting	Paul Ballatt	
Performance Report	Report on basket of indicators selected by Panel with commentary on areas of concern/underperformance. Members may wish to select areas for more in-depth scrutiny if there is persistent underperformance in a particular service/area.	Paul Ballatt	
Work programme	<ul style="list-style-type: none"> To consider any pre decision items on the Forward Plan that the Panel may wish to scrutinise and include in their work programme To agree the task group key 	Rebecca Redman	

	lines of enquiry and areas of investigation for topic leads in preparation for the next meeting		
Agree Scope: Transfer of public health functions to the local authority and broader engagement of health in provision of services for children and young people Task Group	Task Group examine data on health outcomes to identify key lines of enquiry and challenging questions that could be put to health professionals at the Panel meeting in March 2016. Key Lines of enquiry: TBD Focus on improving health outcomes for children and on 4 priorities of the health and achievement plan.	TBD	Witnesses/partners to be identified. Public Health – Kate/Julia CCG Head of Community Health Services provision

Meeting Date – January 2016

Theme: Budget Scrutiny			
Item	Purpose/intended outcome	Responsible officer/Member Topic Lead	External Witnesses/Representatives in attendance
CSF Budget Proposals (Round 2)	To enable the Panel to consider the councils budget and business plan proposals and forward any comments/recommendations to the Overview and Scrutiny commission to	Yvette Stanley/Zoe Church	

	compile a scrutiny response on the Budget/Business Plan to Cabinet.		
Update Report	Update on developments affecting CSF department since the last scrutiny meeting for information.	Paul Ballatt	
Performance Report	Report on basket of indicators selected by Panel with commentary on areas of concern/underperformance. Members may wish to select areas for more in-depth scrutiny if there is persistent underperformance in a particular service/area.	Paul Ballatt	
Work programme	<ul style="list-style-type: none"> • To consider any pre decision items on the Forward Plan that the Panel may wish to scrutinise and include in their work programme • To agree the task group key lines of enquiry and areas of investigation for topic leads in preparation for the next meeting 	Rebecca Redman	

Meeting Date –February 2016

Theme: School Standards			
Item	Purpose/intended outcome	Responsible officer/Member Topic Lead	External Witnesses/Representatives in attendance
Briefing- School Standards Committee	To gain a more in depth understanding of the role and work of this Committee and to seek the view of the Chair of the School Standards Committee on areas of concern and how scrutiny might support this work.	Cllr Dennis Pearce/Rebecca Redman	
School Standards	Annual Report on Attainment and Progress of Pupils in Merton Schools for information.	Paul Ballatt	
Educational attainment for disabled children and young people	To consider the educational attainment of disabled children and young people.		
Progress Update - School leadership succession planning task group	<ul style="list-style-type: none"> To enable the Panel to performance manage delivery of the recommendations resulting from its task group review. Topic leads should be 	Head of Education/Rebecca Redman	

	appointed to champion this work through a follow up meeting with lead officers mid-year		
Progress Update – online strategies in schools task group	<ul style="list-style-type: none"> • To enable the Panel to performance manage delivery of the recommendations resulting from its task group review. • Topic leads should be appointed to champion this work through a follow up meeting with lead officers mid-year 		
Update Report	Update on developments affecting CSF department since the last scrutiny meeting	Paul Ballatt	
Performance Report	Report on basket of indicators selected by Panel with commentary on areas of concern/underperformance. Members may wish to select areas for more in-depth scrutiny if there is persistent underperformance in a particular	Paul Ballatt	

	service/area.		
Work programme	<ul style="list-style-type: none"> To consider any pre decision items on the Forward Plan that the Panel may wish to scrutinise and include in their work programme To agree the task group key lines of enquiry and areas of investigation for topic leads in preparation for the next meeting 	Rebecca Redman	
Final Report - Educational attainment for disabled children and young people task group	Final Report of the Educational attainment for disabled children and young people task group	TBD	

Meeting Date – March 2016

Theme: Transition between child and adult social care and health services			
Item	Purpose/intended outcome	Responsible officer/Member Topic Lead	External Witnesses/Representatives in attendance
Looked after	This is a standard item looking at	Paul Ballatt	Invite partners.

children and corporate parenting report	services across the borough to support looked after children, pre and post-adoption.		
Recruitment of foster carers and other placements for looked after children	Report on the recruitment of foster carers with a view to identifying any areas for further scrutiny/or make any recommendations to Cabinet or partners.		
Update Report	Update on developments affecting CSF department since the last scrutiny meeting	Paul Angeli	
Performance Report	Report on basket of indicators selected by Panel with commentary on areas of concern/underperformance. Members may wish to select areas for more in-depth scrutiny if there is persistent underperformance in a particular service/area.	Paul Ballatt	
Work programme	<ul style="list-style-type: none"> To consider any pre decision items on the Forward Plan that the Panel may wish to scrutinise and include in their 	Rebecca Redman	

	<p>work programme</p> <ul style="list-style-type: none"> To agree the task group key lines of enquiry and areas of investigation for topic leads in preparation for the next meeting 		
Topic Suggestions	Panel to raise any topics for the 2016/17 work programme to consider at the Topic Workshops in May/June 2016	Rebecca Redman	
Final Report of Task Group looking at Transfer of public health functions to the local authority for children and young people.	Draft Final Report of the task group and recommendations for agreement to forward to Cabinet (and partners where appropriate) for consideration	TBD	
Final Report of Housing and Health offer for care leavers Task Group	Draft Final Report of the task group and recommendations for agreement to forward to Cabinet (and partners where appropriate) for consideration	TBD	